RESOLUTION OF THE

NO. 25 DOWNING CONDOMINIUM ASSOCIATION, INC. ADOPTING POLICIES AND PROCEDURES REGARDING BOARD MEMBER CONFLICTS OF INTEREST

SUBJECT:

Adoption of a policy and procedure regarding Director conflicts of

interest.

PURPOSE: To adopt a policy and procedure to be followed when a Director has a

conflict of interest to ensure proper disclosure of the conflict and voting

procedures.

AUTHORITY: The Declaration, Articles of Incorporation and Bylaws of the Association

and Colorado law.

EFFECTIVE

DATE: March 26, 2006

The Association hereby adopts the following policy and procedure **RESOLUTION:**

regarding Director conflicts of interest:

1. General Duty. The Board of Directors shall use its best efforts at all times to make decisions that are consistent with high principles, and to protect and enhance the value of properties of the members and Association. All Directors shall exercise their power and duties in good faith and in the best interest of, and with utmost loyalty to the Association. All Directors shall comply with all lawful provisions of the Declaration and the Association's Articles, Bylaws, and Rules and Regulations.

- 2. Definition. A conflict of interest exists whenever any contract, decision or other action taken by or on behalf of the Board would financially benefit: (i) a Director; (ii) a parent, grandparent, spouse, child, or sibling of the Director; (iii) a parent or spouse of any of the persons in subsection (ii); (iv) an entity in which a Director is a director or officer or has a financial interest.
- 3. Disclosure of Conflict. Any conflict of interest on the part of any Director shall be verbally disclosed to the other Directors in open session at the first open meeting of the Board of Directors at which the interested Director is present prior to any discussion or vote on the matter. The Director shall not be present for nor participate in any discussion and shall not vote on the matter. The minutes of the meeting shall reflect the disclosure made, the abstention from voting, the composition of the quorum and record who voted for and against.

- 4. <u>Failure to Disclose Conflict</u>. Any contract entered into in violation of this policy shall be void and unenforceable. In such event, the Board, at the next meeting of the Board, shall vote again on the contract, decision or other action taken in violation of this Policy.
- 5. <u>Definitions</u>. Unless otherwise defined in this Resolution, initially capitalized or terms defined in the Declaration shall have the same meaning herein.
- 6. <u>Supplement to Law</u>. The provisions of this Resolution shall be in addition to and in supplement of the terms and provisions of the Declaration and the law of the State of Colorado governing the community.
- 7. <u>Deviations</u>. The Board may deviate from the procedures set forth in this Resolution if in its sole discretion such deviation is reasonable under the circumstances.
- 8. <u>Amendment</u>. This policy may be amended from time to time by the Board of Directors.

PRESIDENT'S CERTIFICATION:

CERTIFICATION: The undersigned, being the President of the No. 25 Downing Condominium Association, Inc., a Colorado nonprofit corporation, certifies that the foregoing Resolution was adopted by the Board of Directors of the Association, at a duly called and held meeting of the Board of Directors on March 26, 2006 and in witness thereof, the undersigned has subscribed his/her name.

NO. 25 DOWNING CONDOMINIUM ASSOCIATION, INC., a Colorado nonprofit corporation

By: Linda Farley
President