

**No. 25 Downing  
Executive Board Meeting  
March 23, 2011**

The monthly meeting of the Executive Board of No. 25 Downing Homeowners Association, Inc. was called to order at 6:30 pm in the Loggia.

**Board Members Present**

Brian Zall, President  
Jaime Richards, Treasurer  
Bob Hanfling, Vice President  
Lori Reynolds, Committees

**Others Present**

Gregg Westwood, Director of Operations and Services

**Approval of Minutes**

The minutes for the meeting held on January 19, 2011 were unanimously approved.

**Review of the Financials**

The February financial statements were reviewed and unanimously approved.

**Unfinished Business**

1. Flood/insurance contracts – Board discussed deductibles and certificates. New contract will be reviewed at next board meeting
2. Trees and hedges – Gregg provided update. Trees and hedges will be planted in April.
3. Entrance gate – Gregg provided update and board discussed progress and approved plans

**Director Report & New Business**

1. Seminole Energy – Board discussed energy contract remaining the same; board agreed to incorporate water certificate in contract
2. Noise between units – Board discussed sound proofing rating of floors and current issue between two units

**Meeting adjourned at 7:30 pm.**

Lori Reynolds