

No 25 Downing

Executive Board Minutes

October 17, 2017

Board Members in Attendance: Tina Crew, Carol Rathe, Ted Stolberg, Kathleen Duggan

There were no guests.

The meeting was called to order at 5:34 p.m.

Homeowner forum: There were no homeowners present.

General business:

The minutes from the September 19 board meeting were reviewed and approved.

The September, 2017 financial reports were reviewed. Electricity consumption is up, possibly due to the extensive use of elevators by contractors.

The Director's report was presented.

There were no email decisions to ratify.

Unfinished business:

All three new resolutions passed. Gregg is verifying votes to satisfy the homeowner request to do so.

The fire control system permit has not yet been signed, but that is between the contractor and Denver Fire.

The new HVAC boiler installation is almost complete.

The draft reserve study was received and reviewed. Gregg is to discuss some issues with the consultant.

The board reviewed the letter to the homeowner who is to be charged legal fees. The board will send the letter in order to fulfill its fiduciary duty to the association.

New business:

The annual meeting and ratification notice were reviewed and approved to be distributed to the homeowners.

Elevator refurbishing and refinishing of 6 door kickplates at a total cost of \$3,690 was approved.

Gregg was advised by the board that door panting between contracted times is the responsibility of homeowners and must be done by Rudi Schongassner to ensure uniformity.

Checks were signed.

The meeting was adjourned at 6:42 p.m.