

**№25
DOWNING**



EXECUTIVE BOARD MEETING MINUTES

OCTOBER 18, 2013

CALL TO ORDER 12:15 P.M.

**BOARD MEMBERS IN ATTENDANCE-
BOB HANFLING, JEFF ZIESE, AND TINA CREW**

HOMEOWNER FORUM:

No homeowners were present for homeowner forum.

MINUTES

The September minutes were approved.

FINANCIALS

The Financials through September 30, 2013 were reviewed.

DIRECTOR'S REPORT

The Director's Report was presented.

A. UNFINISHED BUSINESS

BLDG 2 SECURED DOOR:

The failing secured door handles of each building have been secured with temporary handles. New handles have been ordered for each door and will be installed.

GARAGE RAMP

The repairs for the garage ramp's electrical heating were discussed. Repairs to only the failed zones are being considered.

FIRE CONTROL PANEL

A proposal to replace the fire control panel was presented. The cost will be \$66,285 if paid at once. There is an option for payments over three years. The vendor is to be asked if there is any credit available for sale of the old panel. We are still waiting to hear about a potential discount.

FITNESS CENTER

Replacements for the elliptical trainer and upright bicycle for the fitness center have been ordered. They are to be delivered after January 1, 2014 The budget for these items is \$10,000 in the 2014 fiscal year.

PRELIMINARY 2014 BUDGET

The board reviewed the preliminary 2014 budget and decided to present a 5% increase in HOA fees to the homeowners at the annual meeting.

B. NEW BUSINESS

TIE BACKS FOR WINDOW WASHERS

The tie backs on the roof for the window washers need to be inspected and testing. The first quote is \$400 for the inspection and \$7,800 for the test, which would be valid for 10 years. Gregg is to obtain another quote.

PARKING LOT AND ALLEY LIGHTS

It has been suggested that the alley and parking lot lights be replaced with LED lights, which have a longer life. We are waiting on a proposal.

C. ANNUAL MEETING

The annual meeting will be held on Tuesday, November 19, 2013.

CHECK SIGNING

ADJOURNMENT AT 1:25 P.M.